

# APPLICATION FOR TERTIARY SUPPORT OPTION (TSO) ENROLMENT



## IMPORTANT NOTE

- This form is for students applying to enrol in the Tertiary Support Option (TSO).
- The TSO is for Undergraduate students undertaking an award program who are formally or informally identified as being 'at risk', or who 'self-identify' as requiring more study support and who it is considered would benefit from undertaking a TSO.
- Students undertaking TSO will enrol in Tertiary Preparation Pathway (TPP) courses.

## 1.0 PERSONAL DETAILS

Student ID Number: _____	
Family name:	Given name:
Telephone number:	Student Email: _____@student.usc.edu.au

## 2.0 INTERNATIONAL STUDENTS ONLY APPROVAL

**International students** must first obtain approval from the USC International Office to enrol in TSO.

Approval is granted by USC International to undertake TSO.

USC International staff name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## 3.0 TSO AND COURSE(S) APPROVAL FROM STUDENT ADVISOR – DOMESTIC AND INTERNATIONAL STUDENTS

- Provide the TPP course code and your preferred lecture and/or workshop class. Class numbers can be obtained from the semester timetable at: [www.usc.edu.au/timetables](http://www.usc.edu.au/timetables) Available TSO courses can be viewed at: [www.usc.edu.au/tpp](http://www.usc.edu.au/tpp)
- Indicate the course code for the Undergraduate course(s) that you will remain enrolled in whilst also completing TSO course(s).

**Note:** If you are already enrolled in four award undergraduate courses, you will be required to drop course(s) in order for you to enrol in TSO course(s).

TPP Course code				Lecture class number(s)			Workshop class number(s)			Undergraduate course code					
				1	2	3	1	2	3						
<i>(eg TPP101)</i>				1122	1123	1124	1007	1008	1009	C	O	R	1	0	9
T	P	P													
T	P	P													
T	P	P													

- Proposed semester of commencement:  
Semester \_\_\_\_\_, 20\_\_\_\_(Year)
- Student Advisor approval:  
A student Advisor must approve this application form before it is submitted.

Student Advisor name:	Student Advisor signature:	Date:
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## 4.0 STUDENT DECLARATION

I have read the TSO Information Sheet and understood eligibilities, conditions and instructions. I understand that my application form will not be processed unless I have the required approval. I agree to check my USC email account on a regular basis and to maintain up to date contact details on USCCentral.

Student signature:	Date:
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## PRIVACY STATEMENT

The University of the Sunshine Coast collects, stores and uses personal information only for the purposes of administering student and prospective student admissions, enrolment and education. The information collected is confidential and will not be disclosed to third parties without your consent, except to meet government, legal or other regulatory authority requirements. For further information consult the University's Privacy Policy at [www.usc.edu.au/privacy](http://www.usc.edu.au/privacy).

## ENQUIRIES – INTERNATIONAL STUDENTS

**In person:** USC International  
First floor, Building J (Sunshine Coast campus)

**Email:** [AskUSCI@usc.edu.au](mailto:AskUSCI@usc.edu.au)

**Phone:** +61 7 5430 2890

## ENQUIRIES – DOMESTIC STUDENTS

**In person:** Student Central at any USC Campus

**Email:** [Studentcentral@usc.edu.au](mailto:Studentcentral@usc.edu.au)

**Phone:** +61 7 5430 2890

## LODGEMENT – DOMESTIC AND INTERNATIONAL STUDENTS

**Email:** [Studentcentral@usc.edu.au](mailto:Studentcentral@usc.edu.au)

**In person:** Student Central at any USC Campus

**Mail:** Student Services and Engagement – ML23  
University of the Sunshine Coast  
Maroochydore DC QLD 4558

### STUDENT CENTRAL USE ONLY

<input type="checkbox"/> TSO class permission activated	Staff Initial:	Date:
<input type="checkbox"/> Email sent to student to enrol	Staff Initial:	Date:

### DATESTAMP

Date received at Student Central.