

Council is the governing body of the University of the Sunshine Coast and is responsible for the governance of the affairs and concerns of the University. Council's powers, duties and authorities are prescribed by the *University of the Sunshine Coast Act 1998*.

The members of the Council present their report for the 31 December 2009 financial year on the consolidated entity consisting of the University of the Sunshine Coast and controlled entity, the Innovation Centre Sunshine Coast (ICSC).

It is recommended that this report be read in conjunction with the full details published in the 2009 Annual Report. The Annual Report provides a comprehensive record of the University's performance in 2009, plans for the future and achievements documented against the aims and objectives of the University's Strategic Plan 2005 – 2010.

Members of the University Council

The following persons were members of the Council during the year and up to the 31 December 2009:

Name and Qualifications	Appointment / Election / Resigned / Retired / Term completed
Chancellor John DOBSON OAM	
Deputy Chancellor Mr Tim FAIRFAX AM, FAICD	Term completed: 8 December 2009
Vice-Chancellor and President Professor Paul THOMAS AM, BSc(Hons), DipEd Wales, MA Lough., PhD Qld, FACE, LRPS	
Chairperson of the Academic Board Professor Greg HILL, CertTeach, BA(Hons), PhD Qld.	
Six members appointed by the Governor in Council Mr Tim FAIRFAX AM, FAICD	Term completed: 8 December 2009
Dr Suzanne INNES, BA(Hons) BEdSt Qld, GradCertTESOL UNE, MSchM EdD CQU	
Ms Julie-Anne MEE, FCPA, BBus CQU, MAdmin Griff.	
Dr Keith STEELE, BAgSc, MAgrSc(Hons) Massey, D Phil Waikato	Resigned: 21 May 2009
Mr Michael WILLIAMS	
Mr David JEFFRIES, BCom Qld, FCA, FAICD, FFin	Appointed: 9 December 2009
Mr Paul LUNN, BBus USQ, FCPA, CAAffil	Appointed: 9 December 2009
Ms Jacquelyn WRIGHT, BBus(Comp) NTU, Master of Computing Studies Deakin, GDipEd(Adult) UniSA, GDipEd(Primary) NTU	Appointed: 9 December 2009

Name and Qualifications**Appointment / Election /
Resigned / Retired /
Term completed****Two members of the University's academic staff**Professor Robert ELLIOT, BA(Hons) *UNSW*, MA *La Trobe*, DipEd *Melb*, PhD *Qld*

Term completed: 8 December 2009

Associate Professor Julie MATTHEWS, BA(Hons) *Brookes*, PGCE *Leic.*, PhD *S.Aust*

Term completed: 8 December 2009

Professor Rod SIMPSON, BSc(Hons), PhD *Qld*.

Appointed: 9 December 2009

Dr Donna WEEKS, BA(Hons) *Griff.*, MIRAP *Qld.*, GradCertArtsEntMgt *Deakin*, PhD *Qld*.

Appointed: 9 December 2009

One member of the University's full-time general staff

Mr Keith CUNNINGTON

Retired: 27 April 2009

Ms Louise RYAN, BA (Melb), GradDipBusAdmin *QIT*Elected: 4 June 2009
Term completed: 8 December 2009Mr Bruce WILLIAMS, BA(Hons) *Sunshine Coast*

Elected: 9 December 2009

Two members of the student body

Ms Elyse WOHLING

Term completed: 8 December 2009

Ms Julie NORTON, BSc(Hons), GradDipDiet *Deakin*, CertDiabetesEducation *Curtin*Elected: 25 February 2009
Term completed: 8 December 2009

Ms Fiona FINNEGAN

Elected: 9 December 2009

Ms Samantha HAWTHORNE

Elected: 9 December 2009

Four additional members appointed by CouncilMr Scott FORSDIKE, BBus *Sunshine Coast*

Term completed: 8 December 2009

Mr Phillip HARDING

Term completed: 8 December 2009

Mr David JEFFRIES, BCom *Qld*, FCA, FAICD, FFin

Term completed: 8 December 2009

Mr Paul LUNN, BBus *USQ*, CPA, CAAffil

Term completed: 8 December 2009

Four additional members to be appointed early 2010

Members of the Audit and Risk Management Committee

The following persons were members of the Audit and Risk Management Committee during the year and up to the 31 December 2009.

Name and Qualifications

Appointment / Election /
Resigned / Retired /
Term completed

Member of Council (Chairperson)

Ms Julie-Anne MEE, FCPA, BBus CQU, MAdmin Griff.

Member of Council

John DOBSON OAM

Member of the professional accounting bodies or audit bodies in Australia with a professional accounting, management consultancy or audit background (external)

Mr Phillip PROCOPIS, BBus CQU, Fellow of CPA Australia, Member of IIA (Australia)

Ms Natasha READ, BCom GU, FAIM, GAICD, MBA USC

Mr G McLENNAN, BCom UTas, Graduate Diploma – ICAA (CA Program)

Members of the Planning and Resources Committee

The following persons were members of the Planning and Resources Committee during the year and up to the 31 December 2009.

Name and Qualifications

Appointment / Election /
Resigned / Retired /
Term completed

Chancellor (Chairperson)

John DOBSON OAM

Deputy Chancellor

Mr Tim FAIRFAX AM, FAICD

Term completed: 8 December 2009

Vice-Chancellor and President

Professor Paul THOMAS AM, BSc(Hons), DipEd Wales, MA Lough., PhD Qld, FACE, LRPS

One Dean or Director nominated by the Vice-Chancellor and President and appointed by Council

Professor Evan DOUGLAS BCom(Hons) Newcastle(NSW), MCom Newcastle(NSW), PhD S.Fraser

Three members with expertise in strategic financial management and planning, and at least one of whom must be a member of Council

Mr John GALLAGHER LLB UQ, Graduate Diploma in Applied Finance & Investment – Securities Institute of Australia

Mr David JEFFRIES, BCom Qld, FCA, FAICD, FFin

Mr Paul LUNN, BBus USQ, CPA, CAAffil

Meetings of Members and Record of Attendance

Seven (7) ordinary meetings of Council were held during the year. Confirmed non-confidential minutes of the meetings are available to members of the University community for perusal upon request. In 2009, meetings were held on 24 February, 17 April (Graduation ceremony), 21 April, 16 June, 18 August, 13 October, and 8 December.

Four (4) ordinary meetings and one special meeting of the Audit and Risk Management Committee (ARMC) were held during the year. In 2009, ARMC meetings were held on 12 March (two meetings), 28 May, 1 October and 26 November.

Five (5) ordinary meetings and one special meeting of the Planning and Resources Committee (PRC) were held during 2009. In 2009, PRC meetings were held on 12 March (two meetings), 28 May, 30 July, 1 October and 26 November.

Member Listing	Board (Council) Meetings		Audit & Risk Management Committee		Planning & Resources Committee	
	A	B	A	B	A	B
John DOBSON	7	7	5	5	6	6
Mr Tim FAIRFAX	5	7			1	6
Professor Paul THOMAS	7	7			5	6
Professor Greg HILL	5	7				
Dr Suzanne INNES	5	7				
Ms Julie-Anne MEE	7	7	5	5		
Dr Keith STEELE	3	3				
Mr Michael WILLIAMS	2	7				
Professor Robert ELLIOT	5	7				
Associate Professor Julie MATTHEWS	5	7				
Mr Keith CUNNINGTON	1	2				
Ms Louise RYAN	4	4				
Ms Julie NORTON	6	6				
Ms Elyse WOHLING	4	7				
Mr Scott FORSDIKE	3	7				
Mr Phillip HARDING	4	7				
Mr David JEFFRIES	7	7			6	6
Mr Paul LUNN	7	7			6	6
Mr Gary McLENNAN			5	5		
Mr Phillip PROCOPIS			5	5		
Ms Natasha READ			5	5		
Mr John GALLAGHER					5	6
Professor Evan DOUGLAS					5	6

A = Number of meetings attended

B = Number of meetings held during the time the member held office or was a member of the council during the year

Principal Activities

The University of the Sunshine Coast was established under *The Sunshine Coast University College Act 1994* and officially opened in 1996. Full university powers were granted to the University under the *University of the Sunshine Coast Act 1998*.

The main functions of the University as set out in the Act are:

- to provide education at university standard; and
- to provide facilities for, and encourage, study and research; and
- to encourage the advancement and development of knowledge, and its application to government, industry, commerce and the community; and
- to provide courses of study or instruction, at the levels of achievement the council considers appropriate, to meet the needs of the community; and
- to confer higher education awards; and
- to disseminate knowledge and promote scholarship; and
- to provide facilities and resources for the wellbeing of the university's staff, students and other persons undertaking courses at the university; and
- to exploit commercially, for the university's benefit, a facility or resource of the university, including, for example, study, research or knowledge, or the practical application of study, research or knowledge, belonging to the university, whether alone or with someone else; and
- to perform other functions given to the university under the Act or another Act.

There were no significant changes in the nature of the activities of the University during the year.

Review of Operations

The implementation of triennial planning in 2008 coupled with the integration of a new Finance System meant 2009 was an extremely active year across the University from an Administration perspective. The rewards of such efforts have resulted in better whole of University Forecasting and Reporting capabilities. These advances will continue to benefit the University through the ability to better manage resources and funding.

In accordance with the University's Quality – Institutional and Governing Policy and the associated guidelines and schedules, reviews were conducted in relation to the Strategic Information and Analysis Unit and, Information Technology Services.

The Bradley Review released in the beginning of 2009 has and will continue to affect the way Australian Universities conduct business. The University of the Sunshine Coast considered the comprehensive review of the Tertiary Education System of Australia to be of positive benefit for the University, which has been evidenced in the 2010 placement offers.

Significant Changes in the State of Affairs

During the year there were no significant changes in the state of the affairs of the University.

Matters Subsequent to the End of the Financial Year

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the University or the consolidated entity, the results of those operations or the state of affairs of the University in future financial years.

Likely Developments and Expected Results of Operations

Disclosure of information regarding likely developments, future prospects and business strategies of the operations of the University in future financial years and the expected results of those operations is likely to result in unreasonable prejudice to the University. Accordingly, this information has not been disclosed in this report.